

**Job Title**: Staff Nurse

**Reports To**: Clinic Director

**Person Presently in Position**:

**Job Purpose**: To provide excellent nursing care to Harmony’s Patients. The nurse’s role addresses the physical concerns of patients who are or may be pregnant.

**Program Responsibilities**:

1. Ensure that patients receive quality and consistent care according to the Harmony multistep process and Ethical Standards
2. Conduct pregnancy testing
3. Oversee ultrasound exam
4. Collect urine for STD testing
5. Monitor medical supplies and communicate needs with Clinic Director
6. Adhere to Harmony policies and procedures
7. Maintain safe and clean working environment
8. Make Medical follow-up calls
9. Maintain frequent communication with Clinic Director
10. Other duties as assigned

**Personnel Responsibilities**:

**Fiscal Responsibilities**:

**Community Responsibilities**:

1. Attend community functions as required by Clinic Director

**Other Responsibilities**:

1. Attend staff and volunteer meetings as required
2. Assist at Fundraising Events
3. Attend All-Staff events as required
4. Assist with Patient Helpline as Required

**Qualifications**:

1. LPN or RN required
2. Excellent communication skills
3. Precise organizational skills
4. High level of emotional and spiritual intelligence and discernment
5. Excellent technical skills and computer aptitude
6. Meet the requirements on the Harmony Women’s Care application